

**U.S. COAST GUARD AUXILIARY  
DISTRICT 13**

EFFECTIVE: 15 September 2018

**DISTRICT COMMODORE INSTRUCTION I-18013**

**SUBJECT: DISTRICT CAPTAIN'S AWARD FOR MEMBER TRAINING ACHIEVEMENT**

1. **PURPOSE.** This instruction establishes the District Captain's Award for Achievement in Member Training, sets forth the criteria upon which the award will be made, and defines the form of recognition of the award.
2. **DIRECTIVES AFFECTED.** Supersedes DCOINST I-16013
3. **DISCUSSION.**
  - a. Many members of the Auxiliary join the organization to learn and enhance their boating knowledge and skills. There is a correlation between the activity in member training and activity levels in the four cornerstones of the Auxiliary. A high level of member training builds individual expertise, confidence, and interest in the Auxiliary, and develops camaraderie among the participants.
  - b. To promote achievement in the area of member training, the District Captain's Award is established to recognize the Flotilla in each area (Northern, Southern, Eastern) of the District which achieves the highest score in the calendar year preceding the award, based on the criteria described in paragraph c. below.
  - c. Criteria for the District Captain's Award follow and are to be obtained from the AUXDATA Unit Summary Data Report for each flotilla.
    - 1) The sum of APC, BQ, AX, CE, IT, BCQP, MDV, VE, Air OPS, and SC SPEC achievements from the member training section of the report.
    - 2) The sum of the member training achievements is to be divided by the membership of record at the beginning (1 January) of the calendar year being evaluated.
  - d. The flotilla from each area receiving the highest score will receive a plaque to recognize their achievements. In the event of a tie score, the flotilla having the highest number of AX, BCCOX, and AUX Pilot will receive the award.
  - e. The District Captain's Award for Member Training Achievement for each of the District 13 areas will consist of a plaque, approximately 5" x 7", displaying the

USCG Auxiliary logo in the top one-third, under which is to be inscribed in the following order: Flotilla number, award type, area of district, district, and year of recognition.

4. ACTION.

The DSO-IS will review the 31 December AUXDATA Unit Summary Data Report for the flotillas and determine the winning flotilla in each area based upon the criteria in paragraph 3.c. The DSO-IS will provide a report of the winning flotillas to the DCOS and copy the DCAPTs no later than 5 January. The DCOS shall advise the District Director of Auxiliary of the winning flotilla in the areas no later than 10 January, so that the engraving can be accomplished in time for the first District meeting each year.

5. REPORTS. None

6. AUTHORIZED BY: District EXCOM.

APPROVED BY:

*Kathleen Goodwin*

Kathleen Goodwin  
District Commodore

Distribution: District 13 Board  
District 13 Staff  
DSO-IS